



14 June 2013

NOTICE OF MEETING

A meeting of the **AUDIT COMMITTEE** will be held in the **COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD** on **FRIDAY, 21 JUNE 2013** at **11:15 AM**, which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST (IF ANY)**
- 3. MINUTES**
Audit Committee 15 March 2013 (Pages 1 - 6)
- 4. PERFORMANCE MANAGEMENT REPORTING**
Report by Head of Improvement and Strategic HR (Pages 7 - 8)
- 5. ASSURANCE AND IMPROVEMENT PLAN 2013 - 2016**
Report by Chief Executive (Pages 9 - 14)
- 6. REVIEW OF CODE OF CORPORATE GOVERNANCE**
Joint Report by Executive Director – Customer Services and Head of Strategic Finance (to follow)
- 7. AUDIT SCOTLAND NATIONAL REPORTS TO AUDIT COMMITTEE 2012 - 2013**
Report by Chief Internal Auditor (Pages 15 - 170)
- 8. INTERNAL AUDIT ANNUAL REPORT 2012 - 2013**
Report by Chief Internal Auditor (Pages 171 - 186)
- 9. ANNUAL REPORT BY AUDIT COMMITTEE 2012 - 2013**
Report by Chief Internal Auditor (Pages 187 - 194)

- 10. PROGRESS REPORT ON INTERNAL AUDIT PLAN 2013 - 2014**
Report by Chief Internal Auditor (Pages 195 - 198)
- 11. EXTERNAL AND INTERNAL REPORT FOLLOW UP 2012 - 2013**
Report by Chief Internal Auditor (Pages 199 - 206)
- 12. INTERNAL AUDIT REPORTS TO AUDIT COMMITTEE 2012 - 2013 & 2013 - 2014**
Report by Chief Internal Auditor (Pages 207 - 256)
- 13. NATIONAL FRAUD INITIATIVE (NFI) - NATIONAL EXERCISE 2012/13**
Report by Chief Internal Auditor (Pages 257 - 260)
- 14. STRATEGIC RISK MANAGEMENT UPDATE**
Report by Head of Strategic Finance (to follow)
- 15. UNAUDITED ACCOUNTS 2012 - 2013**
Report by Head of Strategic Finance (to follow)
- 16. REVIEW OF ADEQUACY OF THE INTERNAL AUDIT SERVICE 2012/2013**
Letter from Audit Scotland, External Auditors (Pages 261 - 262)

AUDIT COMMITTEE

Martin Caldwell (Chair)
Councillor Maurice Corry
Councillor Iain MacDonald
Councillor Aileen Morton

Councillor Gordon Blair
Sheila Hill
Councillor Duncan MacIntyre

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